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MEMORANDUM FOR: Acting Chief, Intelligence School

15 January 1957

SUBJECT: Weekly Activities Report #3
9 January through 15 January 1957

1. Progress on Training Aids

- A. Intelligence School, Office of the Chief
 - 1. Compiling a Visual Aids Brochure
- B. Intelligence B.3
 - 1. One geographic chart with illustrations
 - 2. One chart to be enlarged
- C. Intelligence B.9
 - 1. One organization chart
- D. Intelligence B.20
 - 1. Two vu-graph charts being produced and mounted
- E. Operations O.6
 - 1. Organization of CIA
- F. Map Reading Course
 - 1. Eighteen signs for classroom use
 - 2. Twenty-two signs for classroom use
- G. Language and Area Training
 - 1. Layout and compiling Polish Newspaper Reader
 - 2. Eight maps to be mounted on muslin
 - 3. Japanese Idicographs, Volume 2, to be vari-typed for Language Training Reference Manual
- H. Plans and Policy Staff/OTR
 - 1. Hand lettering for cover of new editorial booklet
- I. Visual Aids Staff/OTR
 - 1. 185 maps to be filed

2. Training Aids Completed

- A. Intelligence B.1
 - 1. Spanish organization chart
- B. Intelligence B.3
 - 1. Three charts and subjects reproduced
 - 2. One name plate

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- C. Intelligence B.7
 - 1. One linguistic-board title
- D. Intelligence I.7
 - 1. Developed three rolls of film
- E. Map Reading Course
 - 1. Twenty-seven maps drymounted on hardback
 - 2. Fifteen pieces of Upson board and illustration board prepared for use in classroom
- F. Visual Aids Staff/CIR
 - 1. Fifteen maps filed

Acting Chief, Visual Aids Staff

25X1

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